*We appreciate this format to be filled out by the Tutor or Psychologist of the Institution. It must be returned in a sealed envelope to the Admissions office of Colegio San José (Barranquilla, Colombia).*

*Your collaboration is of great importance for the admission process of the candidate and will be considered for the admissions committee*

School name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate´s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade to which he/she is applying: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the person completing the format: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job´s position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. For how long have you known the student?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Which strengths do you consider the student has?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. What do you consider are the opportunities for the student´s improvement?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. In which extra-academic activities did the student participate during his/her time at the Institution? Name those activities.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. In which different aspects from the academic has the student excelled? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. How is the student’s behavior in and out of class (recess, assemblies, events)?

Outstanding\_\_\_\_\_\_\_ Appropriate\_\_\_\_\_\_\_ Needs support\_\_\_\_\_\_\_

Please specify if necessary

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Please mark with an "X" the applicant´s behavior taking into account the following criteria, if necessary, please add a comment:

|  |  |  |  |
| --- | --- | --- | --- |
| **CRITERIA** | **APPROPRIATE** | **INAPPROPRIATE** | **FURTHER COMMENTS** |
| Following of instructions |  |  |  |
| Willingness to work in class |  |  |  |
| Team work |  |  |  |
| Completion of work in class |  |  |  |
| Respect to the authority |  |  |  |
| Ability to communicate ideas |  |  |  |
| Stress management |  |  |  |
| How to cope with frustration |  |  |  |
| Peer relations |  |  |  |
| Appropriate behavior during Class |  |  |  |
| Appropriate behavior during recess, community events, among others. |  |  |  |

8. Please mark with an "X" the student´s performance in the following aspects add a comment if it is necessary:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CRITERIA** | **DISTINCTION** | **PASS** | **FAIL** | **COMENTARIOS**  **Comments** |
| Academic performance |  |  |  |  |
| Class participation |  |  |  |  |
| Critical thinking |  |  |  |  |

9. Below you will find some aspects related to the applicant’s family. Please, indicate Yes or NO in the following criteria, if necessary, please add a comment:

|  |  |  |  |
| --- | --- | --- | --- |
| **PARENTS’ INFORMATION** | **YES** | **NO** | **FURTHER COMMENTS** |
| ¿Are they a cooperative family?  ¿Do you consider that they are collaborators? |  |  |  |
| ¿Do the parents participate in the school activities and school´s meetings? |  |  |  |
| ¿Do they comply with the rules of the institution? |  |  |  |
| ¿Do they meet school´s financial obligations on time? |  |  |  |

Please add any additional comments that you consider may help us to do the applicant´s evaluation. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_